

Children's Ministry

Assistant - Fierce Kids

The Fierce Church Team is looking for a Fierce Kids Assistant. This position requires someone who loves Jesus and kids, while supporting and implementing the vision of Fierce Kids. Proficiency in managing, organizing, and running systems is a must.

PREREQUISITES:

- Must have at least 5 years experience in Children's Ministry
- Must have experience working with volunteers, and managing a schedule.

MY BOSS IS: Heather Venuti, Director of Ministries Mobilization

PRIMARY RESPONSIBILITIES

Visionary

- Commitment to do whatever it takes to reach 10,000 people for Christ.
- Develop an understanding for the processes and procedures that are required to execute Fierce Kids at the physical level through spending one-on-one time with Fierce Kids directors and their teams
- Cast vision for Fierce Kids.
- Uphold the vision and values of Fierce Kids.

Developer

- "Shoulder Tap" New Volunteers to Fierce Kids Volunteer Team
- Recruit & Train Volunteer Leaders
- Lead and Develop all Fierce Kids Volunteer Teams
- Meet with Direct Reports Monthly and communicate clear vision for these systems- Fierce Kids Host team, Security.
- Improve Ministry Opportunities by Providing Clear Feedback

Team Player & Learner

- Provide and receive feedback as necessary to improve Fierce Kids ministry
- When called upon by the staff and approved by the supervisor, employees should willingly perform such tasks which might not be considered part of their job description, but contribute to the wins of the church.

Manager/Organizer

- Produce Family Dedication & corresponding parent meetings, in order to welcome new/ young families into the life of our church and begin our partnership with them. [3x a year](#)
- Develop BaseCamp and recruit its volunteers in order to help parents serve and promote a fun (2nd) experience for kids. [Ongoing development](#)
- Secure Childcare for events as requested by leader, so that guests receive the same standard of care and safety as Sunday morning. Including possible weekly childcare for the Grove. [as requested](#)

Manage New/ Volunteer Systems

- Oversee the on-boarding process for New Volunteers [Ongoing/heavier during fill month](#)
- Schedule all Volunteers for 4 months [3x a year](#)
- Handle weekly volunteer replacements [Weekly](#)

3. Weekend

- Partner with Co- Director in overseeing the management of details of Sunday Morning.
- Be a visible presence on most Sunday mornings

MEETINGS/EVENTS/COMMUNICATIONS

Communications:

- Equip volunteers with the necessary tools to teach through creating and sending/posting the Volunteer Monthly Newsletter
- Encourage volunteers through short weekly encouragements and prayers

- Expand volunteers skills by sharing growth articles
- Encourage and support parents by sharing encouragement and resources

Meetings

- Meet with Assistant Fierce Kids Director bi-weekly
- Attend Fierce Staff meeting when possible
- Meet 1:1 monthly with all direct reports (Host team leader, security Leader)

Time allotment: 10 hours/ per week